

DRAFT MINUTES

*These are the Draft Minutes of the Regular Meeting
of the North Plainfield Borough Council held on Monday, 24 May 2021.*

*Every attempt has been made to make these as comprehensive
and conclusive as possible. However, as it is a draft document, it is
not to be construed as a formal depiction of the official conduct of business and is subject
to revision up to and following the Governing Body's actual approval of same. If changes
are necessary, revised minutes will be posted to the website.*

MINUTES of the Regular (virtual) Meeting of the Council of the Borough of North Plainfield held on Monday, **May 24, 2021** at 9:34 p.m. via Zoom.

PRESENT:

Council Members: Aimee Corzo
Suzette Given
Steven McIntyre
Everett Merrill
Keiona R. Miller
Wendy Schaefer
Frank "Skip" Stabile, Council President

Also Present: Lawrence La Ronde, Mayor
David Hollod, Business Administrator
Phil George, Esq., Associate Borough Attorney
Patrick DeBlasio, Chief Financial Officer
Kathleen Intravartolo, Treasurer, CTC, QPA
Richard K. Phoenix, RMC, Borough Clerk
Stephanie Sherwood, RMC, CMR, Deputy Clerk

Council President Stabile read the following Notice of Compliance:

"This virtual meeting is being held in compliance with N.J.S.A. 10:4-6 et seq. Adequate notice of this meeting was provided by transmitting notice to the official newspapers of the Borough, The Courier News, WKMB Radio, WJLP-TV, the Alternative Press and also to the Star Ledger on December 28, 2020 and by posting a copy of this notice on the bulletin boards in the Municipal Building and the Memorial Library reserved for such purpose."

The Clerk had submitted copies of the minutes of the Agenda Conference and Regular Meeting of May 10, 2021.

The Council President called for a Roll Call on the minutes:

Aye: Corzo, Given, McIntyre, Merrill, Miller, Stabile
Abstain: Schaefer

Ms. Given presented the following Resolution and moved its adoption:

RESOLUTION NO. 05-24-21-01 BE IT RESOLVED by the Council of the Borough of North Plainfield, pursuant to N.J.S.A. 40A:4-8, that the approved 2021 Municipal Budget of the Borough of North Plainfield be read by its title; and

BE IT FURTHER RESOLVED that it is the determination of the Council that a complete copy of the approved budget, as aforesaid, has been made available for public inspection at the North Plainfield Memorial Library and the Somerset County Library at least one week prior to today’s date, and that a copy of said budget has been made available to each person requesting the same during said week and during this public hearing.

Seconded by Mr. Merrill and on Roll Call carried all seven voting aye.

The Clerk read the Budget by its title:

MUNICIPAL BUDGET OF THE BOROUGH OF NORTH PLAINFIELD,
COUNTY OF SOMERSET, FOR THE FISCAL YEAR 2021

HEARING:

PUBLIC COMMENT: None.

Motion to close public comment by Ms. Miller, seconded by Mr. Merrill and on Roll Call carried all seven voting aye.

Ms. Corzo presented the following Resolution and moved its adoption:

RESOLUTION NO. 05-24-21-02 MUNICIPAL BUDGET OF THE BOROUGH OF NORTH PLAINFIELD, COUNTY OF SOMERSET, FOR THE FISCAL YEAR 2021

WHEREAS, the Calendar Year 2021 Budget was approved on the 26th day of April 2021, and

WHEREAS, the public hearing on said budget was held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of North Plainfield, County of Somerset, that the following amendments to the approved Calendar Year 2021 Budget be made:

	<u>CURRENT FUND BUDGET</u>	<u>From</u>	<u>To</u>
Anticipated Revenues:			
General Revenues:			

3. Miscellaneous Revenues-Section B: State Aid Without Offsetting Appropriations		
Consolidated Municipal Property Tax Relief Aid	35,174.00	0.00
Energy Receipts Tax	1,503,439.00	1,538,613.00
3. Miscellaneous Revenues-Section F: Special Items of General Revenue		
Anticipated with prior written Consent of Director of Local Government		
Services-Private Revenues Offset with Appropriations:		
-Safe and Secure Communities Grant	90,000.00	48,600.00
Total-Section F: Special Items of General Revenue		
Anticipated with prior written Consent of Director of Local Government		
Services-Private Revenues Offset with Appropriations:	137,270.48	95,870.48
3. Miscellaneous Revenues-Section G: Special Items of General Revenue		
Anticipated with prior written Consent of Director of Local Government		
-Other Special Items		
Capital Fund-Reserve for Debt Service	500,000.00	0.00
Capital Fund Balance	0.00	500,000.00
Total Miscellaneous Revenues	4,411,883.48	4,370,483.48
5. Sub-Total General Revenues (Items 1,2,3 and 4)	6,726,883.48	6,685,483.48
10. TOTAL GENERAL REVENUES		

\$	28,517,523.27	\$	28,476,123.27
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Current Fund - Appropriations**8. General Appropriations****(A) Operations Excluded from "CAPS"****Public and Private Programs Offset by Revenues**

-Safe and Secure Communities Grant	90,000.00	48,600.00
Total Public and Private Programs Offset by Revenues	569,123.48	527,723.48
Total Operations Excluded from "CAPS"	907,573.48	866,173.48
Detail: Salaries and Wages	210,000.00	168,600.00
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	3,572,338.27	3,530,938.27
(O) Total General Appropriations-Excluded from "CAPS"	3,572,338.27	3,530,938.27
(L) Subtotal General Appropriations {Items (H-1) and (O)}	26,867,523.27	26,826,123.27

9. TOTAL GENERAL APPROPRIATIONS

\$28,517,523.27	\$28,476,123.27
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DEDICATED SEWER UTILITY BUDGET

10. Dedicated Revenues from Sewer Utility		
Operating Surplus Anticipated	275,000.00	400,000.00
Total Operating Surplus Anticipated	275,000.00	400,000.00
Rents	2,335,000.00	2,210,000.00

BE IT FURTHER RESOLVED, that a copy of this resolution be filed forthwith in the office of the Director of the Division of Local Government Services for certification of the Calendar Year 2021 budget so amended.

BE IT FURTHER RESOLVED, that this complete amendment, in accordance with the provisions of N.J.S.A. 40A: 4-9, be published in The Courier News in the issue of June 3, 2021, and that said publication contain notice of public hearing on said amendment to be held at the Borough of North Plainfield 263 Somerset Street, North Plainfield, NJ on June 14, 2021, at 7:30 o'clock pm.

Seconded by Ms. Miller and on Roll Call carried all seven voting aye.

CONSENT AGENDA

Council President Stabile stated that all matters listed on the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

Ms. Schaefer presented the following Resolution and moved its adoption:

RESOLUTION NO. 05-24-21-03 BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

05-24-21-03 a, b, c, d, e, f, g

having been placed on the Consent Agenda and there having been no objection thereto, the same are hereby approved.

Seconded by Mr. McIntyre and on Roll Call carried all seven voting aye.

APPROVED CONSENT AGENDA RESOLUTIONS:

RESOLUTION NO. 05-24-21-03a RESOLUTION AUTHORIZING TREATMENT WORKS APPROVAL PERMIT APPLICATION BY THE BOROUGH OF NORTH PLAINFIELD FOR THE JEFFERSON AVENUE SANITARY SEWER REPLACEMENT PROJECT

WHEREAS, The Borough of North Plainfield is planning to construct sanitary sewer lines and manholes in order to maintain the uninterrupted flow of sewage through the municipal sewer system (the “Project”); and,

WHEREAS, The Borough of North Plainfield must apply for a Treatment Works Approval Permit from the New Jersey Department of Environmental Protection for the Project; and,

WHEREAS, the New Jersey Department of Environmental Protection requires a Statement of Consent from the municipality in which the Project is located as part of the Treatment Works Approval Permit process; and,

WHEREAS, the Borough of North Plainfield must give its consent to obtain a Treatment Works Approval Permit and the Project to go forward because the Project is located in the Borough of North Plainfield.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield that the Borough of North Plainfield hereby grants its consent to submit a Treatment Works Approval Permit application to the New Jersey Department of Environmental Protection for the Project and hereby authorizes the Mayor and Borough Clerk to execute the Statement of Consent form and any and all necessary documents to complete said application.

RESOLUTION NO. 05-24-21-03b BE IT RESOLVED, by the Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Treasurer is hereby authorized to refund the following:

Refund of Road Opening Bonds

Rudy Carrera	\$ 1,500.00
Mosaico Café	

1072 Rt. 22 West
North Plainfield, New Jersey
07060

RESOLUTION NO. 05-24-21-03c WHEREAS, both, Sunnyside Title on behalf of the homeowner, and Corelogic paid \$ 2,689.50 on Block 80 Lot 9, 149 Barbara Drive, Sunnyside Title has requested refund of that payment to the homeowner.

BE IT RESOLVED, by the Council of the Borough of North Plainfield, that the Chief Financial Officer is authorized to make the following refunds:

Refund Duplicate Tax Payment:

Jose Rodriguez \$ 2,689.50
44 Fairview Avenue
North Plainfield, New Jersey 07060

RESOLUTION NO. 05-24-21-03d WHEREAS, both, the homeowner, and Corelogic paid \$2,284.80 on Block 203.06 Lot 49, 323 Judges Lane, the homeowner has requested refund of that payment.

BE IT RESOLVED, by the Council of the Borough of North Plainfield, that the Chief Financial Officer is authorized to make the following refunds:

Refund Duplicate Tax Payment:

Wayne Moeller \$ 2,284.80
323 Judges Lane
North Plainfield, New Jersey 07060

RESOLUTION NO. 05-24-21-03e WHEREAS, the Guardian Title Services, LLC and Corelogic both paid second quarter taxes on Block 28.02 Lot 10, Guardian Title has requested refund of that over payment to the homeowner, and;

BE IT RESOLVED, by the Council of the Borough of North Plainfield, that the Treasurer is authorized to make the following refunds:

Refund Real Estate Over Tax Payment:

Patricia Alston \$ 2,347.20
265 Sandford Avenue
North Plainfield, NJ 07060

RESOLUTION NO. 05-24-21-03f BE IT RESOLVED by the Council of the Borough of North Plainfield that the Tax Collector is hereby authorized and directed to create duplicate tax sale certificate(s) as follows:

Block 158 Lot 5.02 311 Jefferson Avenue # 14-00194 issued 10/29/14

RESOLUTION NO. 05-24-21-03g BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 24th day of May, 2021 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

COMMUNICATIONS:

NJ State League of Municipalities Trenton, NJ	Newsletters & Advisories
County of Somerset, Somerville, NJ	Newsletters & Communications
Plainfield Area Humane Society Plainfield, NJ	Report and Invoicing
Plainfield Area Regional Sewerage Authority Middlesex, NJ	Minutes and Agenda
NJ American Water, Voorhees, NJ	News Drop Newsletter
NJ Dept. of Environmental Protection Trenton	Newsletters
Somerset County Election Board LTAP, New Brunswick, NJ	Primary Election Preparation
Montclair Twp., NJ	Federal Highway Admin. Presentation
North Plainfield Bd. of Education	Leaf Blower Ordinance
Texas Roadhouse, Louisville, KY	Budget Statement
Somerset Co. Business Partnership	Application Amendment
Somerville	Marijuana Legalization – Impact on Business

REQUESTS FOR AGENDA ITEMS:

Ms. Schaefer reported that the short term rental ordinance would be ready soon.

PUBLIC COMMENT: None.

COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS

Mayor La Ronde announced several upcoming events including another Covid-19 vaccination clinic at the firehouse on Saturday, May 29, 2021 from 9:00 a.m. to 1:00 p.m. The Memorial Day ceremonies will be begin at 9:00 a.m. at Vermeule Cemetery. Robert Wood Johnson will host a blood drive, please check the website for date and location. The Borough-wide yard sale will be held June 5 and 6 from 9:00 a.m. until 4:00 p.m.

Motion to adjourn by Ms. Miller seconded by Ms. Corzo and on voice vote carried unanimously.

Meeting adjourned at 9:56 p.m.

Borough Clerk

Council President